



INDEPENDENT CONTRACTOR ENVIRONMENTAL HEALTH AND SAFETY MANUAL

EHS-100-03-00003 Rev 01



Independent Contractor Environmental, Health & Safety Acknowledgement

The Goodyear Tire & Rubber Company, Independent Contractor EHS Manual

This form must be completed by all Independent Contractors and subcontractors prior to providing services, equipment or materials at Goodyear facilities. It is the responsibility of the General / Primary Contractor to assure that all subcontractors / special trade Contractors complete this form and provide it to Goodyear.

I _____, _____,
(Full name) (Title)
on behalf of _____,
(Name of company or contractor)

I acknowledge receipt of The Goodyear Tire & Rubber Company's Independent Contractor EHS Manual and undertake to (1) provide the Goodyear with information required in the Contractor pre-qualification Form (2) - instruct all personnel (including subcontractors) on applicable Goodyear Global EHS&S standards, and region and site policies, and procedures; (3) utilize personnel (including subcontractors) with training appropriate and suitable for the tasks and work performed; (4) to operate in compliance with all applicable country, state, local, or provincial legal and regulatory requirements in addition to applicable Goodyear Global EHS&S standards, and region and site policies, and procedures at all times; (5) to report all incidents immediately to the Goodyear Responsible Person.

Contractors are responsible to ensure that all subcontractors have been provided a copy of this manual and that all subcontractors agree to its terms. I acknowledge my responsibility as the Contractor to ensure all the subcontractors received a copy of manual.

I further acknowledge that compliance with applicable requirements in this manual is a condition of satisfactory performance of this contract with Goodyear for work to be performed at the site.

(Company name)

(Company address)

(Contractor's signature)

(Contractor / company name)



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1.0 Purpose

The purpose of this manual is to provide information about EHS topics that each Contractor must comply with when working at a Goodyear facility.

2.0 Definitions

- 2.1 Contractor - an entity whose personnel performs work on or at Goodyear facilities. This includes subcontractors, vendors, agents, consultants or any other persons under each Contractor at the facility. This excludes Goodyear associates.
- 2.2 EHS - Environmental Health and Safety.
- 2.3 EHS&S - Environmental Health, Safety and Sustainability.
- 2.4 SITE EHS COORDINATOR is a full-time position located at a Construction project site. This individual who, by their knowledge, education, training and experience, and who possesses a recognized degree or certificate of professional standing in an EHS discipline, is qualified with respect to EHS issues and will work closely with the Goodyear Responsible Person to assure each project employs the more stringent of either applicable law or regulations, or Goodyear EHS&S standards. During each project, there will be a Goodyear Site EHS Coordinator and a Contractor Site EHS Coordinator. See Attachment 5 for roles and responsibilities of site EHS Coordinator.
- 2.5 SITE EHS OFFICER is an individual who has EHS training and experience and assigned to oversee a Construction project on a part time basis. This individual is authorized to have additional duties outside EHS.
- 2.6 GOODYEAR RESPONSIBLE INDIVIDUAL: The Goodyear associate who initiates the request for a contractor, who works with the Contractor on job requirements and who is ultimately responsible for the deliverable or project.
- 2.7 Construction - work performed for renovation, alteration, expansion, installation, and/or repair including painting and decorating building structures.
- 2.8 JOB-SITE means any of Goodyear facilities.
- 2.9 PROJECT - any scope of work undertaken to create a unique product, service, or result. The project will have a definite beginning and end.

2.10 Goodyear Facility- A facility that is primarily operated or occupied by Goodyear associates.

3.0 Legal and Regulatory Compliance and Goodyear EHS&S Standards

Contractors are to conform to Goodyear EHS Standards, regional and site-specific procedures, and applicable country, state, local, or provincial legal and regulatory requirements.

Goodyear reserves the right to audit Contractors work for any reason at any time. It is the obligation of the Contractor to train its personnel and subcontractors and to enforce compliance with Goodyear EHS&S standards, regional and site-specific procedures, and applicable country, state, local or provincial legal and regulatory requirements.

A table of all current Goodyear EHS&S standards is included in Attachment 1. Some of these are summarized below. If you do not receive applicable Goodyear EHS&S standards or region and site policies, and procedures by the time of your site orientation, request them from the Goodyear Responsible Person.



4.0 Site Access and Security

The Contractor must adhere to the site's security and entry/exit procedures which are designed so that an accurate roll call can be taken during an emergency. The Contractor will be informed of the site's specific procedures prior to commencement of work.

The Contractor's employees and agents must sign in and sign out on a daily basis, including any time they leave the premises (e.g., lunch), so that an accurate role call can be taken during an emergency.

5.0 Orientation/ Emergency Procedures.

Goodyear representative will provide site orientation/emergency procedures with the Contractor representative prior to the start of the job. The procedures that will be discussed include procedures for summoning site or local emergency medical service, fire brigade, etc., the alarm notification used to signal an emergency, the locations of emergency exit in the job area, and assigned assembly area(s). [The Contractor must ensure each of the Contractor and subcontractor personnel are familiar with the site orientation/emergency procedures.](#)

6.0 Smoking

6.1 Smoking is only permitted in designated areas.

7.0 Chemical Management

The Contractor will be informed about any chemical hazards in the work to be performed as well as location of the Safety Data Sheets (SDSs). The communication will be documented using the form in Attachment 4 or an equivalent document.

[The Contractor must receive approval from Goodyear Responsible Individual prior to bringing hazardous chemicals to the location. Provide Goodyear with chemical hazard information, SDS, and any other relevant safety information that has the potential to impact, associates, property, or the environment.](#)

8.0 Lockout / Tag out

[Contractor must follow all applicable Lockout/Tagout legal and regulatory requirements, Goodyear's CHE Standard \(EHS-100-02-00003 - Control of Hazardous Energy\), and region and site policies and procedures. Before Contractor's personnel perform work requiring Lockout/Tagout, they must provide Lockout/Tagout training certifications and training materials for authorized personnel. Contractor must also instruct Contractor personnel on Goodyear site-specific Lockout/Tagout written procedures. Please request these materials from the Goodyear Responsible Person if they are not provided.](#)

[If electrical disconnects will be isolated by trained Contractor personnel, appropriate PPE must be worn, the selection and provision of which is the responsibility of the Contractor.](#)

9.0 Electrical Work

[All applicable electrical safety guidelines \(e.g. NFPA\), regulations, the local electric code, and Goodyear's Electrical Standard \(EHS-100-02-00008\) and the site-specific electrical procedures must be followed. Arrangements for electrical power will be coordinated with Goodyear. Goodyear must approve any temporary electrical hook-ups for equipment. Temporary installations must be removed as soon as the task requiring them is complete.](#)

[Appropriate PPE \(e.g. arc flash protection, non-conductive, electrical shock resistant footwear, etc.\) must be worn, the selection and provision of which is the responsibility of the Contractor.](#)

[Appropriate safeguards shall be employed to protect extension cords and wiring from damage attributable to](#)



traffic, doors, etc. Frayed or damaged cords are not to be used and must be removed from the site.

10. Confined Space

If the Contractor's work involves entry into a permit-required confined space, the Contractor must provide a copy of its written program as well as proof of training for all Contractor's personnel. The Contractor must have available and use all necessary atmospheric monitoring, ventilation and retrieval equipment as required by [applicable regulations](#), and a permit system for entry must be used.

11.0 Hot Work

Hot Work Permits are required for those work activities which may produce flames, sparks or any other form of heat energy which could act as a source of ignition. This includes, but is not limited to, welding, cutting, brazing, and use of torches. The Contractor's Hot Work Permit must be equivalent of FM Global permit (see Attachment 3), if the permit does not meet the FM Global requirement, the Contractor shall use the FM Global Hot Work Permit.

12.0 Powered Industrial Vehicles

Contractor personnel shall not operate a forklift or any other powered industrial vehicle without having received appropriate training/demonstrated competency from Contractor or an authorized [Goodyear associate](#) in accordance with applicable regulatory requirements. Contractors shall provide copies of documentation to Goodyear upon request.

Contractors may not use any Goodyear owned or rental equipment, including forklifts, scissor lifts, and/or other aerial platforms without receiving prior written permission from an authorized Goodyear associate.

Operating a forklift truck or other powered industrial vehicle in an unsafe manner is prohibited. This includes, but is not limited to:

- Horseplay;
- Reckless operation;
- Failure to maintain required, safe speed limits;
- Failure to slow down and sound a horn at intersections (use of alternative means to warn pedestrians and other vehicles such as a visible floor light in front of the vehicle are acceptable)
- Failure to wear seat belts if equipped;
- Distracted driving (e.g. talking or texting on mobile phones).

13.0 Fall Protection (Elevated Work)

If the Contractor's work involves work at heights above 4 ft. (1.2 meters), or more stringent height requirement per local regulation the Contractor must provide a copy of its written program as well as proof of training for all Contractor employees and agents. The Contractor must provide suitable personal fall arrest systems or other suitable fall protection when required. In addition, Contractors must ensure that they comply with Goodyear global EHS Fall Protection Standard (EHS-100-02-00009 – Fall Protection Standard).

[Goodyear's Fall Protection Standard](#) requires that all elevated work [activities](#) (including maintenance/repair work) that are conducted from machine, work areas, mobile platforms, landings, roof access ladder, roof opening or other locations that are 4 feet (1.2 meters) or more above the next lower level require personal fall arrest systems or other suitable fall protection.

14.0 Industrial Hygiene (IH)

The Contractor's work must comply with the stricter of IH exposure limits under applicable legal or regulatory



standards or Goodyear standards.

Where the Contractor is present at a Goodyear facility for a period of one year or longer (e.g. due to length of contract or due to renewal of shorter contracts) the Contractor shall follow Goodyear's Industrial Hygiene Standard (EHS-100-01-00007) at Contractor's cost and shall provide the required monitoring results to their own employees as applicable.

15.0 Environmental

- Contractors handling Goodyear wastes are required to comply with Goodyear's Zero Waste to Landfill program, and Goodyear encourages all contractors to explore ways to reduce their waste contributions to landfills.
- Prior to commencement of work, procedures for collecting, storing, and disposing of waste must be agreed upon.
- It is prohibited to use any hazardous chemicals without prior approval from Goodyear.
- No chemicals are to be poured down the drain, and no chemicals are to be stored outside.
- All spill/releases must be reported to Goodyear Responsible Individual or Goodyear Site EHS Coordinator.

16.0 Traffic Rules

Contractors must comply with Goodyear's global EHS Transportation Standard (EHS-100-11-00001 – Transportation).

17.0 Contractors' Conduct

Running in any part of the site, reckless driving of trucks or trolleys, riding on forklift trucks as a passenger, shouting, yelling, swearing, loud whistling, horseplay or any unsafe act is strictly forbidden.

18.0 General Housekeeping

Good housekeeping shall be maintained in all work areas at all times. Construction debris and trash will be removed on a regular basis, at least daily at a minimum. Walkways, aisles and any walking surface will be kept clear of debris at all times. Lean Fundamentals and Procedures will be in effect on this project. (5S – Separate, Straighten, Shine, Standardize & Sustain).

Storage of Hazardous substance must comply with the Hazardous Substances regulations.

19.0 Construction Safety

For Construction projects the responsible individual at the Goodyear work site must request and maintain the following information, from the construction contractor:

- A. Construction contractor's safety organizational chart and EHS Policy
- B. A copy of the construction contractor's written policies regarding:

Confined space entry	Hazard Communication
Lockout / tag out	Alcohol & controlled substances
Fall Protection	Accident Reporting
Personal Protective Equipment	Disciplinary actions
Hot Work Permits	Powered Industrial Vehicles
Accident Investigation	



-
- C. Copies of applicable licenses such as but not limited to asbestos, hazardous waste disposal, lead abatement, etc.
 - D. Current documentation of past safety performance of the contractor and subcontractor.
 - E. A copy of the construction contractor's written site safety program.
 - F. If there is a single Contractor with 25 or more Contractor employees on the job-site (including their subcontractors) the single Contractor company must provide one Site EHS Coordinator and/or EHS officer for every 25 Contractor employees.

If there are multiple subcontractors on the job-site and the total number of Contractor employees is 25 or more for any one project then Contractor must provide an Site EHS Coordinator and or Site EHS officer for every 25 employees on this particular project.

See Attachment 6: Global Engineering Safety Coordinator officer matrix.

At the discretion of the designated individual at the Goodyear work site the following information may be requested.

- A list of all Personal Protective Equipment (PPE), by task, provided by the construction contractor. A copy of the construction contractor's task hazard assessment will meet this requirement.
- A copy of training records listing names, dates and descriptions of the type of safety and health training provided to construction contractor employees.

20.0 Personal Protective Equipment

The Contractor shall ensure that its personal are issued with PPE suitable to the task, location, and work being performed and enforce its use. The wearing of eye protection, and safety shoes is compulsory in factory locations.

21.0 Method Statement or Risk Assessment

A description of the work to be carried out, including necessary equipment/resources and identification of potential environmental and occupational safety hazards and corresponding risk control measures must be provided by the Contractor. Review of the risk assessment by Goodyear does not imply Goodyear supervision but is intended to ensure adequate planning by the Contractor and conformity to the Goodyear standards (CTI-055-04-00266-Risk Assessment Procedure).

22.0 General Safety Rules (additional rules may apply based on work activity)

1. No jewelry, watches, or loose/baggy clothing may be worn inside the factories.
2. Compliance with all safety and hazard signs or warnings is mandatory.
3. No alcohol or illegal drugs are permitted on the premises. Persons under the influence of drugs or alcohol will not be allowed on Goodyear facilities. A drug free workplace policy and drug testing process is required for short term site services. Where local regulations allow, all personnel performing work at a site for 30 or more days in one calendar year must submit to the site drug testing requirement.
4. No explosives, firearms, or weapons of any kind are allowed on site.
5. Independent Contractors must immediately report incidents (safety or environmental) to the Goodyear Responsible Individual and provide incident report with root cause analysis and corrective actions to the Goodyear Responsible Individual within 72 hours. Independent Contractor must implement the incident corrective actions immediately.



6. [Follow Goodyear's Absolute Safety Policy \(Attachment 7\).](#)



ATTACHMENT 1: LIST OF GOODYEAR EHS&S STANDARDS

Standard #	Subject
EHS-100-01-00002	Integrated EHS&S Audits
EHS-100-02-00001	Windup Safety
EHS-100-01-00004	Ergonomic Standard
EHS-100-01-00003	Serious Safety Incident Reporting
EHS-100-02-00002	Safety Device Inspection
EHS-100-09-00001	Ozone-Depleting Substances
EHS-100-10-00004	Ladders - Fixed and Portable
EHS-100-01-00005	Safe Action & Near Miss Program
EHS-100-09-00003	PCBs
EHS-100-02-00003	LOTO - CHE
EHS-100-09-00002	Air Emissions Compliance
EHS-100-02-00004	Asbestos
EHS-100-10-00003	Industrial Hoists and Cranes
EHS-100-10-00002	Dust Explosion Hazards
EHS-100-01-00012	Training
EHS-100-03-00001	Absolute Safety
EHS-100-02-00005	Fire Safety
EHS-100-01-00007	IH Exposure Assessment
EHS-100-09-00004	Storm Water and Waste Water
EHS-100-02-00006	Confined Space
EHS-100-10-00005	Pressure Vessels
EHS-100-06-00002	Rubber Cutters
EHS-100-01-00014	Safety Incidents - Injury & Illness Recordkeeping
EHS-100-01-00013	Environmental Incident Investigation and Reporting
EHS-100-09-00005	Waste Management
EHS-100-04-00002	Mtl Handling, Storage, Transfer
EHS-100-01-00014	Recordkeeping, Injury and Illness
EHS-100-10-00006	X-Ray / Radiation
EHS-100-02-00007	SDS/Haz Comm
EHS-100-03-00002	Respiratory
EHS-100-04-00003	Nanomaterials
EHS-100-02-00008	Electrical Safety
EHS-100-06-00001	Mill Safety/Rescue
EHS-100-02-00009	Fall Protection
EHS-100-10-00007	Laser Safety
EHS-100-04-00004	Crystalline Silica
EHS-100-02-00010	Machine Guarding
EHS-100-03-00003	Contractors
EHS-100-10-00008	Powered Ind. Vehicles
EHS-100-03-00004	Personal Protection
EHS-100-05-00001	Mixing
EHS-100-08-00001	Curing
EHS-100-09-00006	Waste Vendors
EHS-100-11-00001	Transportation
EHS-100-01-00016	Management of Change
EHS-100-06-00004	Calender
EHS-100-06-00003	Extruders



ATTACHEMENT 2:
CONTRACTOR HEALTH AND SAFETY QUALIFICATION FORM

GOODYEAR USE ONLY

Contractor Qualification Review: Approved Not Approved

Date: _____

Comments: _____

1. Contractor Information:

Company Name: _____

Address: _____

Company Contact: _____ Title: _____

Telephone #: _____ FAX #: _____

Company Safety Manager/Contact: _____

Telephone #: _____ FAX #: _____

2. Insurance/Workers Compensation:

Insurance Agent/Carrier: _____

Address: _____

Contact: _____ Telephone #: _____

Insurance Coverage (Describe): _____

US ONLY: Workers Compensation Agent/Carrier: _____

Address: _____

Contact: _____ Telephone #: _____



Attachment 2

CONTRACTOR HEALTH AND SAFETY QUALIFICATION FORM

3. EHS History/Performance

20 _____

20 _____

20 _____

A.	No. of Hours employees worked in year.			
B.	Number of fatalities , if any, during each year.			
C.	No. of restricted and lost workdays			
D.	No of cases defined as recordable with lost workdays			
E.	No. of cases defined as recordable but without lost workdays			
F.	Total number of non-work-related cases			
G.	Recordable Injury & Illness Rate (RIR)			
H.	Lost Time Incident Rate (LTIR)			
F.	Total number of loss workdays cases			
G.	Severity Rate = # lost time days x 200,000/total hours worked			



3.1 Regulatory - Has the company received a citation from a regulatory agency within the past 5 years? If yes, please provide date of citation, regulatory agency, type of citation, reason for citation, corrective action taken to resolve issue (use additional pages if necessary).

3.2 Occupational Fatalities - Has there been a work-related death or multiple hospitalizations within the past (5) five years? If yes, please provide date of incident, description of incident and corrective action taken to prevent reoccurrence.

3.3 Environmental Compliance- Has there been any release to environment within past (5) years at a job site?



4. Current EHS Policies/Procedures

Indicate EHS policies/procedure that are implemented at the company by placing a checkmark in the Policy column. If a policy is not applicable indicate with "NA".

Indicate what EHS training & qualification is up-to-date for employees in the company by placing a checkmark in the Training column.

	<u>Program</u>	<u>Training</u>	<u>GY Use Only</u>
Accident Reporting/Investigations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asbestos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blood borne Pathogens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chemical Use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Confined Space Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cranes/Hoists/Rigging	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy Control (Lockout/Tag out)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Excavation/Trenching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fall Protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Fire Prevention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
First Aid/CPR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hearing Protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hot Work (welding/cutting/brazing)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housekeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lead	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Protective Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Powered Industrial Trucks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respiratory Protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scaffolding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (List) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (List) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (List)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



5. Submittals: Please provide the following documents as part of the qualification package:

- Method Statement(s) & Risk Assessment(s) for the proposed work**
- List of chemicals to be brought on- site
- Copy of insurance documentation
- All written safety policies/procedures
- Signed Contractor EHS Manual

6. Additional Contractor EHS Activities:

Contractors performing high hazard or regulated work (e.g., asbestos removal) must submit work plans and/or the required licenses/certificates.

7. Company Authorization:

Authorizing Agent (Name): _____ Title: _____

Authorizing Agent (Signature): _____ Date: _____

****Method statement & Risk Assessment:**

A detailed description of exactly how the work will be carried out clearly stating each stage of the job step-by-step and identifying necessary equipment/resources as well as an indication of all potential environmental and occupational safety hazards and corresponding risk control measures. This may be one single document or several separate documents.

Note: review of the method statement and risk assessment by Goodyear does not imply Goodyear responsibility but is intended to encourage adequate planning by the contractor and achievement of at least minimum Goodyear EHS&S Standards.



Attachment 3
Hot Work Permit (Example)

HOT WORK PERMIT

STOP!
 Avoid hot work or seek an alternative/safer method, if possible.

This *Hot Work Permit* is required for any temporary operation involving open flames or producing heat and/or sparks. This includes, but is not limited to: brazing, cutting, grinding, soldering, torch-applied roofing and welding.

Instructions	Part 1	Required Precautions Checklist				
<p>1. Firesafety Supervisor:</p> <p>A. Specify the precautions to take</p> <p>B. Fill out and keep Part 1 during the hot work process</p> <p>C. Issue Part 2 to the person doing the job.</p> <p>D. Keep Part 2 on file for future reference, including signed confirmation that the one-hour fire watch and three-hour monitoring have been completed.</p>	<p>Y <input type="checkbox"/> MA <input type="checkbox"/></p> <p><input type="checkbox"/> The fire pump is in operation and switched to automatic.</p> <p><input type="checkbox"/> Control valves to water supply for sprinkler system are open.</p> <p><input type="checkbox"/> Hose streams and extinguishers are in service/operable.</p> <p><input type="checkbox"/> Hot work equipment in good working condition.</p> <p>Requirements within 35 ft. (11 m) of hot work</p> <p><input type="checkbox"/> Ignitable liquid, dust, lint and oily deposits removed.</p> <p><input type="checkbox"/> Explosive atmosphere in area eliminated.</p> <p><input type="checkbox"/> Floors swept clean.</p> <p><input type="checkbox"/> Combustible floors wet down, covered with damp sand or fire-resistant sheets.</p> <p><input type="checkbox"/> Remove other combustible material where possible. Otherwise, protect with FM Approved welding pads, blankets and curtains, fire-resistant tarpaulins or metal shields.</p> <p><input type="checkbox"/> All wall and floor openings covered.</p> <p><input type="checkbox"/> FM Approved welding pads, blankets and curtains installed under and around work.</p> <p><input type="checkbox"/> Protect or shut down ducts and conveyors that might carry sparks to distant combustible material.</p> <p>Hot work on walls, ceilings or roofs</p> <p><input type="checkbox"/> Construction is noncombustible and without combustible covering or insulation.</p> <p><input type="checkbox"/> Combustible material on other side of walls, ceilings or roofs is moved away.</p> <p>Hot work on enclosed equipment</p> <p><input type="checkbox"/> Enclosed equipment cleaned of all combustible material.</p> <p><input type="checkbox"/> Containers purged of ignitable liquid/vapor.</p> <p><input type="checkbox"/> Pressurized vessels, piping and equipment removed from service, isolated and vented.</p> <p>Fire watch/hot work area monitoring</p> <p><input type="checkbox"/> Fire watch will be provided during and for one (1) hour after work, including any break activity.</p> <p><input type="checkbox"/> Fire watch is supplied with suitable extinguishers, and where practical, a charged small hose.</p> <p><input type="checkbox"/> Fire watch is trained in use of equipment and in sounding alarm.</p> <p><input type="checkbox"/> Fire watch may be required in adjoining areas, above and below.</p> <p><input type="checkbox"/> Monitor hot work area for up to an additional three (3) hours after the one (1) hour fire watch.</p> <p><input type="checkbox"/> Other precautions taken:</p>	0183751				
<p>HOT WORK BY</p> <p><input type="checkbox"/> Employee _____</p> <p><input type="checkbox"/> Contractor _____</p> <p>DATE _____ JOB NUMBER _____</p> <p>LOCATION/BUILDING AND FLOOR _____</p> <p>IDENTIFY OBJECT/SPECIFIC LOCATION _____</p> <p>NATURE OF JOB _____</p> <p>NAME (PRINT) AND SIGNATURE OF PERSON PERFORMING HOT WORK _____</p> <p style="background-color: yellow; text-align: center; font-weight: bold; font-size: small;">I verify the above location has been examined, the precautions checked on the Required Precautions Checklist have been taken to prevent fire, and permission is authorized for this work.</p> <p>NAME (PRINT) AND SIGNATURE OF FIRESAFETY SUPERVISOR/OPERATIONS SUPERVISOR _____</p> <p>TIME STARTED: _____ TIME FINISHED: _____</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 25%;">Permit Expires</td> <td style="width: 25%;">DATE</td> <td style="width: 25%;">TIME</td> <td style="width: 25%;">A.M. P.M.</td> </tr> </table> <p style="font-size: x-small;">Note: Emergency notification on back of form. Use as appropriate for your facility.</p> <p style="font-size: x-small;">To order additional hot work permits or other FM Global resources, order online 24 hours a day, seven days a week, at www.fmglobalcatalog.com.</p>	Permit Expires	DATE	TIME	A.M. P.M.		
Permit Expires	DATE	TIME	A.M. P.M.			
<p style="font-size: x-small; margin-left: 20px;">F2630 © 2013 FM Global. (Rev. 2/2013) All rights reserved.</p>						



Attachment 4

Hazardous Chemicals Communication Program

Name of Contractor

Contract Description _____

Start Date of Work _____

Workplace or areas _____

Contractor acknowledges the requirements, while performing this contract, to comply with the applicable regulation related to hazardous chemicals. The Contractor acknowledges:

1. access to Goodyear's written hazardous chemical communication program,
2. access to hazardous chemical list(s) and material safety data sheets for the workplace or areas where work will be performed,
3. that it is their responsibility to communicate the required information to their employees,
4. that it is their responsibility to train their employees,
5. that they have provided Goodyear with a list of, and material safety data sheets for, all hazardous chemicals they will use in the Goodyear workplace or area in performing this contract, and
6. that they must comply with any other requirements of the standard.

Signed _____

Title _____

Date _____



Attachment 5

Site EHS Coordinator for Construction Project Roles and Responsibilities

1. Assist in controlling plant-specific hazards and working conditions and unsafe Contractor activities through interface with contractor's project management/supervisory personnel.
2. Ensure contract and Contractor compliance with applicable environmental safety and health regulations including: hazard communication; fall protection; confined space entry; lockout/tag out; asbestos and lead management; accident/incident investigation and mitigation; PPE; fire prevention; Goodyear environmental standards and etc.
3. Ensure all Contractor and subcontractors employees have the proper training to perform their tasks.
4. Conduct project safety audits and property damage and personal injury investigations.
5. Report all unsafe conditions to Contractor's supervisors and Goodyear responsible person and ensure condition is corrected.
6. Audit Contractor documentation of all accidents, safety violations, and unsafe conditions/activities within 24 hours.
7. Reporting to Goodyear Responsible Person, result of all accident investigations or dangerous occurrences.
8. Issue Confined Space Entry and Hot Work permits as required and in accordance with Goodyear standards.
9. Ensure Contractors provide solutions when sites are found to be in violation of safety standards.
10. Accompany regulatory compliance officers, corporate officers and insurance inspectors during on-site audits, as required.
11. Audit Contractor compliance with local regulations and company requirements.
12. Audit Contractor maintenance for all safety documents for each project.
13. Ensure Contractors conduct safety meetings - regular and ad hoc (i.e., accidents, near misses, etc.).
14. Perform additional assignments per supervisor's direction.
15. Provide weekly report to Goodyear project manager.

Qualifications

1. Previous safety management on construction projects.
2. Bachelor Degree or equivalent experience in related field. Preferred Degrees: Safety Management and/or Occupational Safety and Health. For US projects 30 hours OSHA construction required.
3. Ability to plan, lead, organize and communicate (written and verbal) with customers. Customers are Owner, Architect, Engineer, Subcontractor, Supplier, Public Officials, Company Employees and any other entity associated with the project.
4. Travel and relocation to project site as required. Work flexible hours,
5. Working knowledge of MS Office, MS Outlook and Internet.



Attachment 6

Construction Project Safety Coordinator/ Officer Matrix

Total Contractors	Contractor Site EHS Coordinator	Contractor Site EHS Officer
<25	0	1
25-50	1	1
50-75	1	2
75-100	1	3
100-125	2	3
125-150	2	4
150-175	2	5
175-200	2	6
200-225	3	6
225-250	3	7
250-275	3	8
275-300	3	9



ATTACHMENT 7: Goodyear Absolute Safety Standard

Overview: Goodyear strives to provide a safe work environment for Associates and Contractors. Goodyear Absolute Safety Standard recognize the importance of following specific rules that have been established and implemented to help our associates and Contractors avoid serious or fatal injury and to protect the environment in which we operate. Each of the Standards has significant supporting documentation and data which reinforce the need for special attention to ensure a zero- tolerance culture.

Absolute Safety Rule: A safety rule that if not followed could result in serious injury or death to the associate who has failed to follow the rule or to other associates in the workplace.

Absolute Safety Rules are:

Control of Hazardous Energy via Lockout Tagout:

Authorized associates performing maintenance or servicing of equipment must lock and tag appropriate energy sources to protect against unexpected energization, release of stored energy or machine start-up. In addition, Associates must follow all requirements of regional/ local governmental regulations & Goodyear Plant Program for Control of Hazardous Energy

Powered Industrial Trucks or Mobile Equipment

Associates shall operate powered industrial trucks and powered mobile equipment in a safe manner, follow all related safety rules, including wearing seatbelts while driving

Safety Devices and Machine Guarding

Associates shall not by-pass or disable any safety guard or device

Hot Work Procedures

Associates shall follow all safety procedures associated with the Goodyear Hot Work program, whenever using an open flame, welding, grinding, cutting, brazing or soldering.

SMOKING

Associates shall smoke in **authorized areas only**

For more information, please read the Goodyear Standard EHS-100-03-00001



EHS-100-03-00001
Absolute Safety 9-8-1.

<https://rdeg-lite.goodyear.com/sites/GECTI/ layouts/15/WopiFrame.aspx?sourcedoc=/sites/GECTI/Approved/EHS-100-03-00001%20Absolute%20Safety%20EHS%20Standard.docx&action=default>